

**PUBLIC NOTICE**  
**WEBB COUNTY COMMISSIONERS COURT**  
**MONDAY, FEBRUARY 24, 2003**  
**1:30 P.M.**

**NOTICE IS HEREBY GIVEN THAT THE WEBB COUNTY COMMISSIONERS COURT WILL MEET ON MONDAY, FEBRUARY 24, 2003 AT 1:30 P.M. AT THE WEBB COUNTY COURTHOUSE, 1000 HOUSTON STREET, 2<sup>nd</sup> FLOOR COURTROOM, LAREDO, TEXAS AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:**

1. Call to order by Judge Louis H. Bruni
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Approval of Minutes for January 27, 2003, and February 10, 2003
6. Approval of bills, payroll and monthly reports
7. Public Comment

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**PURCHASING AGENT**

8. Discussion and possible action to authorize the purchasing agent to purchase veteran's cemetery memorial bases from Standard Granite in the amount of \$5,504.00 for the Building Maintenance Department.  
[Account #001-0109-6401 Repair & Maintenance Building]
9. Discussion and possible action to authorize the Purchasing Agent to purchase (200) Two Hundred 96 Gallon Universal containers from Toter Incorporation in the amount of \$8,752.00 for the Road and Bridge Department.[Account #010-7002-6205 Material and Supplies]

10. Discussion and possible action to authorize the Purchasing Agent to purchase two way communication systems specifically for Law Enforcement applications for patrol units from Motorola, Inc. in the amount of \$33,830.67.[Account #315-2040-8801 Capital Outlay Local Law Enforcement Block Grant ]
11. Discussion and possible action to authorize the Purchasing Agent to purchase from IBM (14) Fourteen computers and (3) Three laser printers for the Community Action Agency Social Services in the amount of \$16,259.83. [Account #920-4200-8402 Computer and Software Community Service Block Grant Fund]
12. Discussion and possible action to authorize the Purchasing Agent to purchase foot wear from Gateway Uniforms in the amount of \$7,082.45 for the Road and Bridge Department. [Account #010-7002-6202 Uniforms]
13. Discussion and possible action to authorize the Purchasing Agent to purchase two way communication systems specifically for Law Enforcement applications for vehicles from Motorola, Inc. in the amount of \$39,824.10 for the Law Enforcement Center. [Account #168-2001-8801 Capital Outlay - Sheriff State Forfeiture Funds]
14. Discussion and possible action to authorize the Purchasing Agent to obtain services from Cervantes, Inc. for inspection, cleaning, repair and remodeling of all El Aguila Bus shelters in Rio Bravo and El Cenizo, Texas in the amount of \$7,992.00. [Account #980-4204-8801 Capital Outlay El Aguila Rural Transportation]
15. Discussion and possible action for the Commissioners Court to appoint a Scoring/Selection Committee to evaluate request for proposals and request for qualifications.

16. Discussion and possible action to award or reject the following proposal and bids:

P-2003-11 "Public Address systems"

Recommendation: Southwest Sound and Electronics, Inc.  
2323 Loop 410 N.W.  
San Antonio, Texas 78230  
[Account # 696-1050-8801 Capital Outlay  
Certificates of Obligation Series 2002]

Bid No.: 2003-27 "Dump Truck"

Recommendation: Fleetpride  
1903 S. Highway 281  
Alice, Texas 78332  
[Account # 696-6002-8801 Capital Outlay  
Certificates of Obligation Series 2002]

#### **SHERIFF'S DEPARTMENT**

17. Discussion and possible action to increase the salary for slot #417 (Executive Secretary/Office Manager) from \$36,267.00 to \$46,267.00 to be comparable with other Administrative Secretarial Positions. [Account #001-2060-5001 Payroll]

#### **ECONOMIC DEVELOPMENT**

18. Discussion and possible action to authorize the Purchasing Agent to solicit request for proposal's for the development of In-House monitoring procedures, including a financial impact assessment and project evaluation of all current County grants. Total cost not to exceed \$15,000.00, funds are available from the Economic Development Department. [Account #001-0112-7205-24 Tax Base Study]
19. Discussion and possible action to enter a resolution and order requesting and amendment to Texas Department of Housing & Community Affairs Office of Colonia Initiatives, TCDP Contract #721003, Webb County Self-Help Center Project's Scope of Work in order to incorporate construction of new Self-Help Center Work Activity; modify program budget; revise environmental assessment and schedule public hearings. These changes will involve only Grant Funds, and authorizing County Judge to sign all relevant documents.

20. Discussion and possible to enter a resolution and order authorizing the submission of the Texas Department of Housing and Community Affairs Housing Trust Fund/State Energy Conservation Office grant proposal for assistance in improving the energy efficiency of housing for low to moderate income families. Grant amount not to exceed \$45,000.00 with a dollar for dollar match from current Self-Help Center Program grant monies [Match will not impact the County's General Fund Balance]

### **WEBB COUNTY TAX ASSESSOR COLLECTOR**

21. Discussion and possible action to approve requests for refunds as recommended by the Tax Assessor Collector as follows:
- a. Lereta Corp  
Reason: Account has been paid  
Total Refund: \$1,164.44
  - b. Chase Manhattan Mortgage Corp  
Reason: Account has been paid  
Total Refund: \$1,313.57
  - c. The Laredo Morning Times  
Reason: Payment made in error  
Total Refund: \$3,399.70
  - d. International Bank Of Commerce  
Reason: Clerical Error 25.25 (Correction on Value)  
Total Refund: \$4,479.39
  - e. Chase Manhattan Mortgage Corp.  
Reason: Mortgage Company Paid on wrong account  
Total Refund: \$6,665.76

### **COMMUNITY ACTION AGENCY**

22. Discussion and possible action to approve a budget increase and revised General Order, FY-2003, for the Meals on Wheels Program, in the amount of \$19,000.00. Additional funds acquired from the City of Laredo, Third Party Funding to be used to purchase bulk food.  
[Fund 952]

23. Discussion and possible action to approve a budget increase and revised General Order, for FY-2003, for the CAA-Elderly Nutrition Program in the amount of \$20,000.00. Additional funds acquired from the City of Laredo, Third Party Funding to be used for space rental, bulk food, and other operating expenditures.[Fund 955]
24. Discussion and possible action to approve a budget increase and revised General Order for the Community Action Agency Comprehensive Energy Assistance Program (CEAP), for FY-2003 in the amount of \$51,000.00. Additional funds acquired from The Texas Department of Housing and Community Affairs to be used for Administration, Case Management and Direct Service expenditures. [Fund #911]
25. Discussion and possible action to approve payment for contracted labor services to Juan Rodriguez Construction, in the amount of \$10,065.00. [Account #911-4227-7018 Heating/Cooling systems Comprehensive Energy Assistance Program]
26. Discussion and possible action to transfer a 1992 Aerostar Van (Unit #82) from the Community Action Agency Rural Transportation Program to the Community Action Agency Social Services/ Comprehensive Energy Assistance Program.
27. Discussion and possible action to approve a budget increase in the amount of \$264.00 for the Community Action Agency Weatherization Program. Additional funds acquired from The Department of Energy and The Texas Department of Housing and Community Affairs to purchase Weatherization Material and Supplies. [Fund 912]
28. Discussion and possible action to fill the following slots:
  - a. Slot #2014. Weatherization Clerk at \$8.25 per hour effective February 24, 2003.[Account #916-4228-5001 Weatherization Grant-Payroll]
  - b. Slot #1793, Social Services Clerk /Part-time at \$7.50 per hour effective February 24, 2003.[Account # 920-4200-5001 Community Social Services Block Grant-Payroll]

## HEAD START PROGRAM

29. Discussion and possible action to fill the following slots:

- a. Slot #2040, full-time AA Teacher Assistant in the amount of \$16,800.00 effective February 25, 2003.
- b. Slot #2043, full-time CDA Teacher Assistant in the amount of \$13,960.00 effective February 25, 2003.

[Account #903-4208-5001 Payroll]

## RISK MANAGEMENT DEPARTMENT

30. Discussion and possible action to approve payment for IBNR (incurred but not reported) medical health claims for the following:

<b>Provider</b>	<b>Claim #</b>	<b>Date of Service</b>	<b>Payment</b>
MRMC	99-088-00047-01	05/30/99-06/29/99	\$523.26
MRMC	99-088-00047-02	07/27/99-07/30/99	\$926.91
MRMC	99-088-00047-03	08/12/99-08/17/99	\$855.36
MRMC	99-088-00047-04	08/31/99-08/31/99	\$427.68

[Account #816-0105-9201 Claims Paid Health Insurance]

31. Discussion and possible action to authorize the County's Risk Manager to adjudicate claims for IBNR (incurred by not reported) medical health claims and establish the limits of that authority.
32. Discussion and possible action to solicit request for proposals for a managed health care plan, managed prescription drug program, group life insurance, and group Accidental Death & Dismemberment insurance to be effective October 1, 2003.
33. Discussion and possible action to enter into a Professional Service Agreement with Tricor Management Group, Inc, for consultation services for Webb County with reference to Request for Proposals for a managed health care plan, managed prescription drug program, group life insurance and group Accidental Death & Dismemberment insurance.  
[Account #817-0105-6022 Professional Services Workers Compensation]

## COUNTY ATTORNEY

34. Discussion and possible action to enter into an Automated Clearing House Agreement with Commerce Bank to provide for ACH electronic fund entry services concerning Webb County Depository Accounts (Payroll-Direct Deposit) through the various clearing house associations, affiliated banks, and Federal Reserve Bank at no cost to Webb County and to allow the County Judge to execute all relevant documents.
35. Discussion and possible action to enter into a one (1) year agreement (February 24, 2003 through February 29, 2004) with Mercy Regional Medical Center to provide ambulatory health care services to rural Webb County residents through the use of a mobile medical van and authorizing the County Judge to sign all relevant documents. Requested by Indigent Care Assistance Department. [Account # 001-4101-918 Mobile Clinic Driver)
36. Discussion and possible action to enter into an Adoption Agreement of the Texas Public Entity Group Interlocal Agreement Self-Insurance League which will allow Webb County to benefit from the Texas Public Entity Group coverage and reinsurance with St. Paul Fire and Marine Insurance Company which is Webb County's current Property/Casualty/Liability Insurance Carrier and to allow the County Judge to sign all relevant documents.
37. Discussion and possible action to enter into a (2) year (March 1, 2003 through February 28, 2005) maintenance agreement with THYSSENKRUPP for Maintenance of one Dover elevator located at the Webb County Sheriff's Administration Building at the rate of ONE - HUNDRED AND TWENTY-FIVE DOLLARS (\$125.00) PER MONTH for a total of THREE THOUSAND DOLLARS (\$3,000.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents.
38. Discussion and possible action to designate a funding source for the purchase of the Tex-Mex property, being lots 1,2,3 and 4 and the approximate south one-half of lots 5 and 6, block number 197, Western Division, City of Laredo, as requested by the Webb County Auditor, Leo Flores.
39. Discussion and update regarding pending litigations. **[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with Attorney)]**.

## **PLANNING DEPARTMENT**

40. Discussion and possible action to issue “Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities” to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i)

1. Lot 8, Block 3, San Carlos Phase I Subdivision, (electricity – one dwelling only)
2. Tract 3, Ranchitos Los Centenarios Subdivision, (electricity – one dwelling only)

## **COUNTY CLERK**

41. Discussion and possible action to approve a line item transfer in the amount of \$2,900.00 from account #001-1120-6205, Material and Supplies, to account #001-1120-6011, Training and Education.

## **ENGINEERING DEPARTMENT**

42. Discussion and possible action authorizing the Conveyance of a Primary Power Line R.O.W. 20 foot by 1,700 foot easement to Medina Electric Cooperative Inc., for the purpose of extending their power line to provide electrical service to the Temporary Morgue located at the Old Detention Center. [Account # 676-8101-8601 Construction in Progress Certificates of Obligation Series 2001]
43. Discussion and possible action approving a resolution recommending to the Texas Department of Transportation managing the Border Access Colonia Paving Program to re-designate the funds from Ranchito Los Arcos and Las Pilas Unit I & II on U.S. Highway 59 to the Colonias of Bruni and Mirando City.
44. Discussion and Possible action to authorize the Purchasing Agent to advertise for Engineer “Request for Proposals” for Carrizo Wilcox Aquifer Study Phase II. [Account #688-0118-6022 Professional Services Certificates of Obligation Series 2002]
45. Discussion and Possible action to authorize the Purchasing Agent to advertise for Engineer/Architect “Request for Proposals” for the New County Medical Examination Facility (Morgue). [Account #676-8101-8601 Construction in Progress Certificates of Obligation Series 2001]



46. Discussion and possible action to fill the following Slots:
- a. Slot #1533, Operator II, at \$10.88 per hour for the Utilities Department. [Account #801-3004-5001 Payroll]
  - b. Slot #1993, Welder/Water Dispenser Technician, at \$10.26 per hour for Road and Bridge Department.[Account #010-7001-5001 Payroll]
  - c. Slot #049, Motor Pool Manager, at \$1,400.32 bi-weekly for the Vehicle Maintenance Department. [Account #001-0108-5001 Payroll]

#### **WEBB COUNTY JUDGE**

47. Discussion and possible action to form an Oil and Gas Review Committee.
48. Discussion and possible action on a resolution to exempt Laredo Masonic Lodge #547 AF & A M from County and Road and Bridge property taxes.
49. Discussion and possible action to approve a resolution for International Vapor Power Corporation.
50. Presentation by Texas Government on Line.
51. Discussion and possible action by resolution of the Webb County Commissioners Court to call for the recall of the County's member on the Webb county Appraisal District Board of Directors and to cast all of Webb County's 932 votes to recall the County's member on the Webb County Appraisal District Board of Directors as per Section 6.033 of the Texas Property Tax Code.
52. Discussion and possible action by resolution of the Webb County Commissioners Court to nominate a candidate for the Webb County Appraisal District Board of Directors as a result of the recall of the County's member and to cast all of the Webb County's 932 votes for Commissioner Felix Velasquez as Webb County's new member to the Webb County Appraisal District Board of Directors for the remainder of the 2002-2003 term as per Section 6.033 of the Texas Property Tax Code.

53. Discussion and possible action on the following items:

- a. Juarez, et al vs. Webb County, et al., No. 2001 CVQ 001273 D2, 111<sup>th</sup> Judicial District, Webb County, Texas.
- b. Overpayment of Judicial Salary.

**[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with Attorney)]**

54. Status report on the acquisition of real property by the City of Laredo from Webb County out of the Casa Blanca Country Club Tract. **[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with Attorney)]**

55. Discussion and possible action approving the Youth Village Committee's recommendation of L.I.F.E. Downs as the designated site for the construction of the Youth Village Detention Center and to authorize the appropriate departments to initiate the following:

- a. Authorize the County Attorney's office to negotiate with the L.I.F.E. Board to designate a parcel of L.I.F.E. Downs for the Youth Village Detention Center.
- b. Authorize the County Engineer and the Planning Department to initiate platting procedures for the Youth Village property located at L.I.F.E. Downs.
- c. Authorize the County Purchasing Department to advertise for proposals for a construction manager-at-risk for the Youth Village Detention Center and the appointment of an Evaluating Committee.

#### **DAVID CORTEZ COMMISSIONER PRECINCT 4**

56. Presentation by Constable Precinct 1, Raul Hinojosa, on acquiring Law Enforcement Vehicles through Government Acquisitions, Inc.

57. Discussion and possible action to reclassify and/or reassign the Road and Bridge Superintendent, and to appoint an interim superintendent. **[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with attorney) and 551.074 (personnel matters)]**

## **JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2**

58. Discussion and possible action to assign additional responsibilities to the Community Center Director, slot # 001-6099-2063, including but not limited to, the appointment as the Community Liaison for the coordination of road and drainage improvement projects under the Border Colonias Access Program as currently funded for the areas of Bruni, el Cenizo, Mirando, and Rio Bravo as well as all future project area(s); authorization to approve an adjustment in salary in the amount of \$12,017 for a total annual salary of \$48,000; line-item transfer of \$12,017 from existing budgeted funds available in the Road & Bridge Department's surplus payroll monies resulting from vacancies, leave without pay and similar issues that result in payroll savings; and any matter incident thereto.
59. Discussion and possible action to assign an existing county vehicle or provide funding for local mileage to the Community Center Director as necessary to enable the Director to perform duties assigned by the Commissioners court; funding for this purpose should be secured from existing budgeted funds within the Road and Bridge Department.

## **FELIX VELASQUEZ, COMMISSIONER PRECINCT 3**

60. Discussion and possible action on the intergovernmental agreement with the City of Laredo to acquire land in North Laredo to construct a City/County Park. Funding source Bond Money for 2001 and 2002, \$625,000 earmarked for the North Laredo Park.
61. Discussion and update report on the status of the 5<sup>th</sup> Bridge Project.  
**[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with Attorney)]**
62. Discussion and possible action to approve \$10,000 of third party funding for the Webb County Food Bank. The funding source will be fund balance.
63. Discussion and possible action to appoint a new committee to study the parking situation at the Webb County Justice Center, Administration Building and Courthouse.
64. Discussion and possible action to approve mandatory drug testing for all members of the Commissioner's Court.
65. Discussion and possible action on amending the 2002 Bond Issue Capital Outlay requests.

## 66. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS \_\_\_\_\_ DAY OF FEBRUARY, 2003.

By: \_\_\_\_\_  
MRS. LUZ GARCIA  
COURT ADMINISTRATOR

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_